

**FULTON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
June 12, 2023**

**CALL TO ORDER**

FCPL Board President Keith McGrew called today's Board Meeting to order at 6:06 p.m. Present at the meeting were Trustees Emily Schouten, Linda Wentzel, Keith McGrew, and Betty Martens. Absent: Linda Erp, Rachel Arndt, and Raenae Overmyer. FCPL staff members present were Director Andrea Stineback, Business Manager Jo McCollough, Cheryl McCullough, Margaret Pendley, and Administrative Assistant Dustee Kelly. Library Attorney MacKenzie Breitenstein was also present.

**APPROVAL OF MINUTES**

The May Board Meeting minutes were read and approved after a motion by Betty Martens. Emily Schouten seconded. Motion carried.

**APPROVAL OF FINANCES**

The finances were presented to the Board for review. Linda Wentzel moved to approve the financials. Emily Schouten seconded. Motion carried.

**OLD BUSINESS**

**Server Quote**

It is recommended to invite at least two more quotes because the initial quote is above \$15,000. Linda Wentzel moved to table this topic until next meeting. Betty Martens seconded. Motion carried.

**NEW BUSINESS**

**Applied Innovation**

A quote was given to the Board for updated printers and copiers for all Branches. Applied Innovation services some of our printers. They asked what our current needs were for our printers and copiers and put together a quote. The quote is \$997.34 for monthly cost. Plus the added options of a booklet finisher and hole punch for \$68.00. A poster printer for \$169.00, and 2 fax options for the branches at \$14 each. Betty Martens moved to approve the Applied Innovation quote with the added items. Emily Schouten seconded. Motion carried.

**Maintenance Job Description**

Emily Schouten moved to approve the updated Maintenance job description. Linda Wentzel seconded. Motion carried.

**Summer Library Program**

The program officially started June 12. There was a kickoff on June 5.

**Long Range Plan**

Building remodeling options for the Aubbee and Fulton Branches were given to the Board. Rob Cullin from ReThinking Libraries plans to have the final report completed before the July meeting.

**DIRECTOR'S REPORT**

Andrea highlighted several items from her May report.

**OTHER BUSINESS**

**New Board Members**

The Board expressed their thanks to Linda Erp and Linda Wentzel for their service on the Fulton County Public Library Board of Trustees and welcomed Brian Walsh and Paul Zartman to the Board.

**Appoint Treasurer**

Linda Wentzel moved to appoint Betty Martens as the Board Treasurer. Emily Schouten seconded. Motion carried.

**ADJOURNMENT**

Keith McGrew adjourned the meeting at 6:53 pm.

Respectfully Submitted, Dustee Kelly, Administrative Assistant

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Keith McGrew

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Paul Zartman

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Betty Martens

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Raenae Overmyer

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Brian Walsh

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Rachel Arndt

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Emily Schouten

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**Next Board Meeting:**

Monday, July 10, 2023 at **6:00 p.m.** at the **FULTON BRANCH**