

**FULTON COUNTY PUBLIC LIBRARY/BOARD OF TRUSTEES MEETING**  
**December 11th, 2023**

**CALL TO ORDER**

FCPL Board Vice President Rachel Arndt called today's Board Meeting to order at 5:00 p.m. Present at the meeting were Trustees Paul Zartman, Brian Walsh, Raenae Overmyer, and Emily Schouten. Absent: Keith McGrew and Betty Martens. FCPL staff members present were Director Andrea Stineback, Business Manager Jo McCollough, Administrative Assistant Michelle Conley, Cheryl McCullough, Amanda Gilbert, and Margaret Pendley. Library attorney MacKenzie Breitenstein was also present.

**APPROVAL OF MINUTES**

The November Board Meeting minutes were read and approved after a motion by Zartman. Walsh seconded. Motion carried.

**APPROVAL OF FINANCES**

The finances were presented to the Board for review. Zartman moved to approve the financials. Walsh seconded. Motion carried.

**OLD BUSINESS**

**Health Insurance 2024**

Schouten moved to approve staying with United Healthcare for the 2024 health insurance policy. Zartman seconded. Motion carried.

**NEW BUSINESS**

**Bonds 101 with Baker Tilly & Ice Miller**

Lisa Huntington from Baker Tilly and Kristin McClellan from Ice Miller presented Bonds 101.

**2024 Holidays & Closed Days**

An updated schedule of holidays and closed days were approved after a motion from Zartman. Walsh seconded.

**Weather Closing Policy**

Walsh moved to approve the recommended changes the current policies. Zartman seconded. Motion carried.

**Election of Officers for 2024**

A motion was made by Schouten that officers remain the same for 2024 (Keith McGrew: President, Rachel Arndt: Vice President, Betty Martens: Treasurer, Raenae Overmyer: Secretary). Zartman seconded. Motion carried.

**DIRECTOR'S REPORT**

Andrea highlighted several things in her November report.

**OTHER BUSINESS**

**Trust Tech**

The Trust Tech cost increased due to not meeting a deadline. The amended amount for \$3,903 was approved after a motion by Zartman. Walsh seconded. Motion carried.

**MacKenzie Breitenstein**

Stineback recommended increasing Breitenstein’s monthly compensation to \$110.00 per month. Walsh moved to approve Breitenstein’s compensation increase to \$110.00 per month. Zartman seconded. Motion carried.

**ADJOURNED**

Meeting was adjourned at 6:06 p.m. by Arndt

Respectfully Submitted, Michelle Conley, Administrative Assistant

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Keith McGrew

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Paul Zartman

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Betty Martens

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Raenae Overmyer

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Brian Walsh

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Rachel Arndt

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Emily Schouten

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**Next Regular Board Meeting:**

Monday, Jan 8th, 2024 at **5:00 p.m.** via Zoom or in Meeting Room B.