

**FULTON COUNTY PUBLIC LIBRARY/BOARD OF TRUSTEES MEETING**  
**January 8th, 2024**

**CALL TO ORDER**

FCPL Board Vice President Rachel Arndt called today's Board Meeting to order at 5:12 p.m. Present at the meeting were Trustees Paul Zartman, Raenae Overmyer, Betty Martens, and Emily Schouten. Absent: Keith McGrew and Brian Walsh. FCPL staff members present were Director Andrea Stineback, Business Manager Jo McCollough, Administrative Assistant Michelle Conley, Cheryl McCullough, Amanda Gilbert, and Margaret Pendley. Library Attorney MacKenzie Breitenstein was also present.

**APPROVAL OF MINUTES**

The November Board Meeting minutes were read and approved after a motion by Martens. Zartman seconded. Motion carried.

**APPROVAL OF FINANCES**

The finances were presented to the Board for review. Zartman moved to approve the financials. Schouten seconded. Motion carried.

**OLD BUSINESS**

**NEW BUSINESS**

**2024 Financial Meeting**

Jo presented the Board with the investments for 2023. She also presented the Resolution to Transfer Funds Within the Library Operating Fund Major Category. Schouten moved to approve the resolution and Martens seconded. Motion carried. Martens moved to approve opening a Certificate of Deposit with the highest interest rate. Zartman seconded. Motion carried.

**Long Range Plan**

Facility Assessment Proposals: Three proposals were received. Keith McCurdy from LWC and Matt Mayol from OMS were present. A third proposal from MKM was reviewed. Martens moved to accept the proposal from OMS. Schouten seconded. Motion carried

**Evergreen Indiana Renewal**

This is the annual renewal for Evergreen Indiana membership. Zartman moved to accept the 2024 invoice for Evergreen Indiana for \$10,575.44. Schouten seconded. Motion carried.

**Resolution for Cancellation of Old Outstanding Checks**

Martens moved to adopt the Resolution for Cancellation of Old Outstanding Checks. Zartman seconded. Motion carried.

**Time-Off Policy**

Zartman moved to approve the updated policy for time-off. Martens seconded. Motion carried.

**Director's Report**

Stineback highlighted several things in her December report.

**OTHER BUSINESS**

**ADJOURNED**

Meeting was adjourned at 6:11p.m. by Arndt.

Respectfully Submitted, Michelle Conley, Administrative Assistant

\_\_\_\_\_  
Keith McGrew

\_\_\_\_\_  
Paul Zartman

\_\_\_\_\_  
Betty Martens

\_\_\_\_\_  
Raenae Overmyer

\_\_\_\_\_  
Brian Walsh

\_\_\_\_\_  
Rachel Arndt

\_\_\_\_\_  
Emily Schouten

---

**Next Regular Board Meeting:**

Monday, February 12th, 2024 at **5:00 p.m.** via Zoom or in Meeting Room B.