

FULTON COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

MARCH 10, 2014

CALL TO ORDER

FCPL Board President Linda Erp called today's meeting to order at 4:08 p.m. Present at the meeting were board members, Mrs. Erp, Mrs. Rosa Metzger, Mr. Keith McGrew, Mr. Bob Uhrich, Mrs. Sandy Sawyer, Mrs. Raenae Overmyer, and Mrs. Glenda Sayger. FCPL staff members present were Director, Jon Gaskill, Assistant Director, Becky Williams, and Administrative Assistant, Colleen Diveley.

GUEST SPEAKER AND PRESENTATION

Mr. Brian Johnson of the Fulton County Community Foundation, and Mr. Evan Gottschalk, Community Foundation board member, were at today's meeting to address the FCPL board and all present. Mr. Johnson gave a brief history of the Foundation and its service to the Fulton County area. He also told all present that Mr. Gaskill has a financial packet showing pertinent information on the Library's fund, should anyone care to look at it. Both gentlemen presented a check to the board in the amount of \$1398.00. This amount is our interest earnings for the year from our permanent fund.

APPROVAL OF MINUTES

The board minutes for February 10, 2013 were discussed. It was noted that the passage mistakenly read, "February minutes", and it should have read, "January minutes". Correction is duly noted. Mr. Gaskill also told the board that a salary range was given for the Digital Services Reference Assistant. This amount was stated erroneously and Mr. Gaskill revised the amount, noting that specific wage amounts are better announced in an Executive Session and not a public forum such as the board meeting. With no further questions or corrections, Mr. McGrew moved to accept the February 10, 2014 minutes with Mrs. Metzger giving her second. Motion carried.

APPROVAL OF FINANCES

Mr. Uhrich moved to accept the financial claims of \$65,126.62 and payroll claims of \$46,581.86 as presented to the board. Mrs. Overmyer seconded and the motion carried.

PATRON FORUM

There were no members of the community present at today's meeting.

OLD BUSINESS

The board discussed the Bereavement Leave Policy. Mrs. Sawyer moved to approve changing the policy from a three day paid leave to up to five days paid leave at the discretion of the Director. Mrs. Metzger seconded and the motion carried.

Mr. Uhrich moved to approve a fee of \$140.00 for a non-resident library card. Mrs. Sayger seconded and the motion carried.

NEW BUSINESS

Mr. Gaskill proposed to the board a permanent art gallery in the Grand Hallway of the Rochester Library. This is in conjunction with the Akron Area Arts League. It is to be on the north wall of the hallway and will be a hanging display. It is proposed that AAAL will have use of the display area for thirty-six weeks of the year. The Library will reserve the remaining weeks for other displays. A legal document will be drawn up by the Library's attorney for the benefit of all parties involved. Mrs. Sawyer moved to approve the proposal and Mrs. Sayger seconded. Motion carried.

Mr. Gaskill asked the board to give their approval to go from twenty-four pay periods per year to twenty-six pay periods (bi-monthly) for library payroll. Mrs. Sayger moved to approve the change and Mrs. Metzger gave her second. Motion carried.

Mr. Uhrich made a motion to approve refinancing the 2005 General Obligation Bond as requested by Mr. Gaskill. Mrs. Sawyer seconded and the motion carried.

Holiday closures for 2015 through 2018 were presented to the board for approval. Mrs. Overmyer moved to accept the closures as stated with the exception of February 16, 2015 and July 3, 2015. Mr. Gaskill will get clarification on the dates in question and report to the board for their approval at the April 14, 2014 meeting. With that, Mr. McGrew gave his second and the motion carried.

Mr. Gaskill said he has received a letter from the patron who was banned from all branches of the FCPL. He will discuss this with the board at the April 14, 2014 meeting.

DIRECTOR'S REPORT

The canned food drive to eliminate patron fines and re-stock the food pantry shelves has netted over 2,100 pounds of food. Mr. Gaskill told the board that in the future he would like to try other avenues for helping the patrons get rid of fines. He suggested donations to the animal shelter, the community foundation and the Friends of the Library.

The library's website is still not up and running. The board would like to see forward movement by the next board meeting or hear from the website developer as to why the work is still not done. Approval was given to hire Millcreek Technologies in June of 2013, and many feel the site should be operational by now.

OTHER BUSINESS

Mrs. Erp praised Mr. Gaskill for his community involvement in the short time he and his family have been in Rochester. He has been instrumental in making many changes to the library, freeing up much needed space and acquiring wonderful furniture and shelving needed to make our library better.

Mr. McGrew asked about the \$600 annual fee for water at the Leiters Ford Branch. It was explained that the well between the library and the Community Center at Aubbee is a shared well. The township paid for the well and we pay for the use of it. Mr. McGrew said the board might want to consider the long-term cost of \$600 annually versus the cost of drilling our own well and spending less money over time.

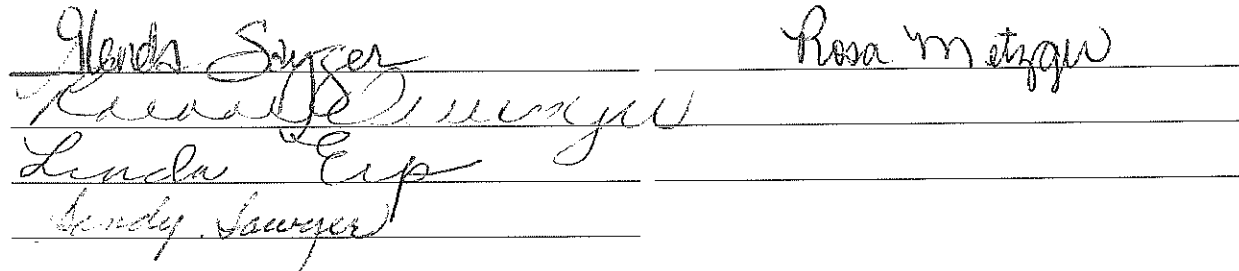
Mr. Gaskill asked the board to consider adding to the budget for snow removal next year. There have been many people falling because of the slippery conditions and the library could risk a lawsuit if someone were to be hurt badly in a fall. The board will consider this for the next budget proposal.

ADJOURNMENT

There being no other business or comment, Mr. McGrew moved to adjourn at 5:13 p.m. Mrs. Sawyer seconded and the meeting was adjourned.

Respectfully submitted,

Colleen Diveley, Administrative Assistant


The image shows four handwritten signatures on a set of four horizontal lines. From top to bottom, the signatures are: Glands Sawyer, Rosa Metzger, Linda Erp, and Sandy Sawyer. The signatures are written in cursive and are positioned above their respective lines.