

FULTON COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

May 12, 2014

CALL TO ORDER

Today's meeting was called to order by Board President, Linda Erp, at 4:14 p.m. in the Indiana Room of the Rochester library. Present were the following: Mrs. Rosa Metzger, Mrs. Raenae Overmyer, Mrs. Sandy Sawyer, Mrs. Glenda Sayger, and Mr. Bob Uhrich. Mr. Keith McGrew was absent from today's meeting. FCPL staff members present were Director, Jon Gaskill, Assistant Director, Becky Williams, Business Manager, Dawn Grubbs, Systems Administrator, April Gross, Teen Room Supervisor, Andrea Stinebeck, and Administrative Assistant, Colleen Diveley. Guests at today's meeting were Library Attorney, Mr. Greg Heller and Mr. Curt Pletcher, of Umbaugh and Associates.

APPROVAL OF MINUTES

After reviewing the minutes of April 14, 2014, Mrs. Sawyer moved to approve the minutes as presented. Mrs. Metzger seconded and the motion carried.

FINANCIALS

Financial claims were presented to the board in the amount of \$107,442.38 and payroll claims in the amount of \$63,484.89. Mr. Uhrich moved to accept the claims with Mrs. Sayger giving her second. Motion carried.

Mr. Greg Heller, attorney representing FCPL, addressed the four things needing to be accomplished at today's meeting for the Additional Appropriation to Refinance General Obligation Bonds. Mr. Uhrich moved to approve the Additional Appropriation Notice to Taxpayers. Mrs. Sawyer seconded and the motion carried.

Mr. Uhrich also moved to approve the affidavit of posting in three public places. These would be the Rochester branch and the Fulton and Leiters Ford branches. Mrs. Sayger seconded and the motion carried.

There were no community members present for the hearing today on the Additional Appropriation and no questions were raised. Mrs. Sawyer moved to approve the Appropriation Resolution for the General Obligation Refunding. Mrs. Sayger gave her second and the motion carried.

Mrs. Overmyer moved to approve Exhibit B as presented to the FCPL board. Mrs. Metzger seconded and the motion carried.

Mr. Curt Pletcher, of Umbaugh and Associates told the board interest rates are holding steady and some additional steps need to be done before going before the County Council. June 19, 2014 is the anticipated final date.

Mill Creek Technology sent their request for final payment for the library's new website. This company did not present the library with a finished product as per the contract, but the decision was made to pay them. If Mill Creek Technology does not complete the website as required, the library will seek other measures to ensure a workable library website.

PATRON FORUM

Andrea Stinebeck, FCPL staffer, introduced herself to the board today as a candidate for the Reference Librarian position currently available. The board was pleased to meet Andrea in person and thanked her for her interest the position.

There were no other guests or comments for the Public Forum.

OLD BUSINESS

Mrs. Sayger made a motion to approve the *Information Technologies Acceptable Use & Safety Policy*, as presented to the board. Mrs. Metzger gave her second and the motion carried.

NEW BUSINESS

Mr. Uhrich moved to approve the Evergreen By-laws Amendment as presented with Mrs. Sawyer giving her second. Motion carried.

Mr. Uhrich also moved for approval of Andrea Stinebeck as the full-time Reference Librarian, Zak Schoff as full-time Digital Services Reference Assistant, and Dusty Krull as full-time staffer dividing her time between Administrative Assistant and Teen Room circulation. Mrs. Sayger seconded and the motion carried.

The board was asked to consider allowing Ms. Vickie McNeece to have her borrowing privileges restored at FCPL. After some discussion, Mrs. Sawyer moved to table any consideration of re-instatement until a year has passed. It was noted that the Culver Public Library is a viable option for her at this time and she need not have to be denied library access. Mr. Uhrich seconded and the motion carried.

DIRECTOR’S REPORT

Mr. Gaskill went over the Director’s Report, highlighting the possibility for new payroll software called AVC, the upcoming Free Food Program for students during the summer, and the eventual shifting away from the standard fine forgiveness initiatives the library has utilized for many years. It is hoped that some of the revenue from these practices will bring money back into the library. Mr. Gaskill also told the board he has been selected to the Library Leadership Academy. This is a three year program.

OTHER BUSINESS

Mr. Heller suggested the board approve Mrs. Erp and Mrs. Metzger to sign documents for the General Obligation Bonds as needed, thus alleviating the need for the board to meet whenever documents need to be signed. Mr. Uhrich made the motion to approve and Mrs. Sawyer gave her second. Motion carried.

The Grand Hallway is looking very nice with the addition of the large fish “swimming” from the ceiling. The aquatic theme décor is coming along nicely.

ADJOURNMENT

Mrs. Sayger moved to adjourn at 5:38 p.m. and Mrs. Overmyer seconded. Meeting was adjourned.

Respectfully submitted,

Colleen Diveley

Administrative Assistant

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