

FULTON COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

6/9/2014

CALL TO ORDER

Board President, Mrs. Linda Erp called today's meeting to order at 4:05 p.m. Present were the following board members: Mrs. Erp, Mrs. Rosa Metzger, Mrs. Glenda Sayger, Mrs. Raenae Overmyer, and Mrs. Sandy Sawyer. Mr. Bob Uhrich and Mr. Keith McGrew were absent today. FCPL Director Jon Gaskill, Assistant Director Becky Williams, Staff members present (as members of the public) Mrs. April Gross, and Ms. Andrea Stineback.

APPROVAL OF MINUTES

After a review of the May minutes, no corrections were noted. Mrs. Sawyer moved to approve, Mrs. Sayger seconded. Motion Carried.

APPROVAL OF FINANCES

Payroll claims in the amount of \$42,163.99, and monthly claims in the amount of \$81,153.98 were presented for the board's review and approval. Mrs. Metzger moved to approve the financials and Mrs. Sayger seconded. Motion carried.

PATRON FORUM

Ms. Stineback reintroduced herself, and let the board know she was in the audience today as part of her Library Management course. There were no other comments.

OLD BUSINESS

Mrs. Sayger made a motion to approve the changes to the personnel policy manual regarding exempt positions of the Director and Asst. Director, and a job description of the AD. Mrs. Sawyer seconded and the motion carried.

Mrs. Sawyer made a motion to reduce the Non-Resident fee from \$140 per individual to \$90 per individual and \$140 for a family card. Mrs. Sayger seconded. Motion carried.

NEW BUSINESS

Director Gaskill asked for permission to represent the FCPL as a cohort of the Indiana Librarian Leadership Academy, beginning with a week-long conference July 21-25. Mrs. Sayger made a motion Mr. Gaskill represent the FCPL at the state level, and approved all related expenses (food, travel, etc.). Mrs. Metzger seconded the motion. Motion carried.

Mrs. Sawyer made a motion to approve of the disposal of excess library equipment, Mrs. Overmyer seconded and the motion carried.

Mrs. Sawyer made a motion to give Enid's Cleaning Service a 3-month trial run cleaning the Aubbee branch for \$105/week and \$60 per additional cleaning. Mrs. Metzger seconded the motion. The discussion included clarification of what the fee entails, Enid's is bonded and insured, and although the bid could have been mistaken to represent \$105/week for cleaning of both branches, a phone call clarified and the fee is for only one branch. Fulton suggested they were fine cleaning their own branch, so FCPL will revisit the issue in three months. Motion carried.

Mr. Gaskill recommended the addition of a three-year contract for CollectionHQ to improve the evidence based stock management of the FCPL. He explained what CollectionHQ is, and some of the benefits, but the board decided not to go with the service at this time, and to table the topic for another year.

No motion was necessary for reimbursement of tuition for Ms. Stineback, as the board passed the resolution for reimbursement in the past. Another item on the agenda was spraying for mosquitos at the Aubbee branch, but was more of a notification than an item which needed board action, so it was dismissed as informational.

DIRECTOR’S REPORT

Mr. Gaskill expressed excitement and enthusiasm for another great Collaborative Summer Library Program, also known as the Summer Reading Program. He also reminded the board of the collaboration between Rochester Schools and the FCPL for the Summer Food Program starting June 16 and running through July 18. He also summarized the directors report verbally. Another reminder was placed on forward motion with regards to the website- as he has contacted Visionary Web, a member of the Fulton County Chamber of Commerce, and reputable web design company to carry the vision forward. The board thanked him for the information.

OTHER BUSINESS

Board member Keith McGrew expressed concern regarding the time of the board meeting, and requested the FCPL board move the meeting back to later in the afternoon so as to not cut in on his livelihood. Mrs. Sawyer made a motion to begin July’s and each subsequent meeting at 6 p.m. for a period to better accommodate Mr. McGrew and Mrs. Sayger, who also has trouble making it to meetings by 4 p.m. due to work. Mrs. Sayger seconded. Motion carried.

ADJOURNMENT

There was no other business or discussion, and Mrs. Sawyer moved to adjourn at 5:30 p.m. Mrs. Overmyer seconded, and the meeting was adjourned.

Respectfully submitted,

Jonathan Gaskill & Rosa Metzger, Director & Board Secretary, respectively.

NEXT REGULAR BOARD MEETING:

Monday, July 14, 2014 at 6:00 p.m. in the FCPL Indiana Room: Rochester, IN