

FULTON COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

7/14/2014

CALL TO ORDER

Board Vice President, Mr. Keith McGrew called today's meeting to order at 6:05 p.m. Present were the following board members: Mrs. Rosa Metzger, Mrs. Glenda Sayger, Mrs. Raenae Overmyer, Mr. Bob Uhrich and Mrs. Sandy Sawyer. Board President Linda Erp was absent. FCPL Director Jon Gaskill and Assistant Director Becky Williams, as well as staff members business manager Dawn Grubbs and (as a member of the public) Mrs. April Gross. Andrew Duffy of Visionary Web was a guest at this meeting.

APPROVAL OF MINUTES

After a review of the June minutes, Mrs. Metzger suggested the "Other Business" section should be amended. Director Gaskill suggested changes would be made, and Mrs. Metzger moved to approve the minutes. Mrs. Sayger seconded. Motion carried.

APPROVAL OF FINANCES

Payroll claims in the amount of \$47,303.21, and monthly claims in the amount of \$71,656.04 were presented for the board's review and approval. Mrs. Sayger moved to approve the financials and Mrs. Sawyer seconded. Motion carried.

PATRON FORUM

There were no comments from the public.

OLD BUSINESS

Mr. Uhrich suggested Visionary Web and Mr. Duffy precede old business, as was a guest. Mr. Duffy talked about his company, Visionary Web, some of their clients and what they do. Mr. Uhrich moved to approve Mr. Duffy's proposal for a total website redesign and offsite hosting. Mrs. Sayger seconded and the motion passed. Mr. Duffy thanked the board for their time and their business. Back to old business, Mr. Uhrich moved to enroll FCPL in Collection HQ starting 1/1/15. Mrs. Sayger seconded. After much discussion, the motion carried.

Director Gaskill detailed changes in the Personnel Policy Manual regarding language about reimbursements for taking library classes to secure at least five years of work for paying library employees to take library classes. The repay amount reduces by 20% for each year the library employee stays with the library. This is to insure that staff members are not paid to take library classes and then once they achieve their goal, they might leave with a free education. Mr. Gaskill also suggested removing language from the policy manual about Indiana State Library Certification Tests, which they no longer offer. Mrs. Sawyer made a motion to approve the new language and strike the old language, Mrs. Metzger seconded and the motion carried.

NEW BUSINESS

Mr. Gaskill requested approval to add the 3M Cloud library to FCPL's digital services for e-books for FCPL patrons only. Mrs. Overmyer made the motion to add the 3M Cloud Library to FCPL's offerings, Mr. Metzger seconded and the motion carried.

Lastly, Mr. Gaskill asked the board to approve a \$0.25/hour raise for all hourly employees beginning 1/1/15. Mrs. Sawyer made the motion to approve the raises, Mrs. Metzger seconded and the motion carried.

DIRECTOR’S REPORT

Mr. Gaskill expressed appreciation for the FCPL staff’s efforts and time put into this year’s Collaborative Summer Library Program (Summer Reading). Mr. Gaskill also complimented the children’s department for adapting to the Summer Food Program and the addition of the Parks Program utilizing the library’s resources. Also, Mr. Gaskill reminded the board that without a great staff like ours, our library would not be nearly as great. The board members agreed.

OTHER BUSINESS

None

ADJOURNMENT

There was no other business or discussion, and Mrs. Sawyer moved to adjourn at 7:30 p.m. Mrs. Overmyer seconded, and the meeting was adjourned.

Respectfully submitted,

Jonathan Gaskill & Rosa Metzger, Director & Board Secretary, respectively.

NEXT REGULAR BOARD MEETING:

Monday, August 11, 2014 at 6:00 p.m. in the FCPL Indiana Room: Rochester, IN