

# Additional Fees

## Audio-Visual Equipment Loan Fees

A **\$50.00 deposit** is required to borrow the video projector. This deposit is fully refunded upon its undamaged return. The projector may be checked out for two days. Please ask the Circulation Desk for further details.

## Inter-Library Loan

Can't find what you're looking for? We can request books through Inter-Library Loan. Depending on the lending library, we usually can get your book within one to two weeks.

The cost is **\$1.00** per title.

## Faxing Service

Sending a fax costs **\$1.00 for each page**. The cost is **\$1.00** per page to receive a fax.

## Photocopies

Photocopiers are available at each library. The cost for a regular **8.5"x11"** and for an **8.5"x14"** copy is **20 cents**. Proceeds go to the Friends of FCPL, Inc.

## Meeting Rooms

A fee of **\$10.00 per hour, per room** will be charged for commercial, for-profit groups and individuals to book our meeting rooms. You must fill out a **Meeting Room Agreement Form**.

## Mission Statement:

It is the mission of the Fulton County Public Library to provide programs and materials to our community which promote education, culture, information, and entertainment.

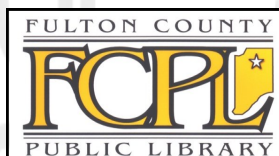
## Vision Statement:

The library serves by building a better community.



## What is EVERGREEN?

**EVERGREEN** is our new open source integrated library system. This exciting new system gives you access to a new Indiana Public Library Consortium, which allows you to not only check out materials from the Fulton County Public Library but also from participating Indiana libraries. This system also saves the library thousands of dollars each year, which means more materials and services for you!



*Check us out ~ you'll be amazed!*

# Fines & Fees

## FULTON COUNTY PUBLIC LIBRARY



 Denotes a change in Fine/Fee.

### Rochester Library

**320 W. 7th Street  
Rochester, IN 46975**

**574-223-2713**

### Fulton Library

**514 State Road 25  
P.O. Box 307  
Fulton, IN 46931**

**574-857-3895**

### Aubree Library

**4562 North 750 West  
P.O. Box 566  
Leiters Ford, IN 46945**

**574-542-4859**

[www.fulco.lib.in.us](http://www.fulco.lib.in.us)

# Policy on Check Out



Your library Card is **REQUIRED** to check out materials.



You may check out **100** items!



You can now place holds on books from other EVERGREEN libraries in Indiana!



**Books, Books on Tape/CD, & Playaways**

These materials can be checked out for:

**21 days**

Items may be renewed once



**CD-ROMs, Magazines & Music CDs**

These materials can be checked out for:

**14 days**

Items may be renewed once



**Videos/ DVDs**

These materials can be checked out for:

**7 days**

**10 DVD** limit

**10 VHS** video limit

Items may be renewed once

# Policy on Fines



There is a **one day grace period** beyond the due date. However, items returned after the grace period will include a 25¢ fine for the grace period day.



There is a **\$10.00 cap per item** for fine accruals.



Overdues are calculated on the EVERGREEN Consortium level not just at the home library level.



A patron is “**blocked**” and can’t check out materials once **finest/fees reach \$10.00 and/or has 15 items overdue..** No equipment may be borrowed by a patron who has fines/fees to pay.



**Overdue fines for all items:**

**25¢**

Per item, per day.

# Policy on Fees

## **Damage:**

**Damage** to any materials results in a fee of the amount required to replace or repair the item. If the item must be replaced, then there is also a \$5.00 fee attached for administrative costs involved in the material’s re-ordering and re-cataloging.

## **Lost Items:**

The fee for **lost items** equals **replacement cost plus the \$10.00** processing fee.



## **Library Cards**

New library cards for residents of the Library’s taxing district or patron’s of a reciprocal library are **FREE**. Patrons must provide a photo I.D. and proof of address.

## **Replacement Cards**

Replacement for lost or stolen library cards will cost **\$2.00** per card.



## **Computer Cards**

Patrons may have public computer usage privileges added to their EVERGREEN card at no charge. Those ineligible for a library card may still receive a “Computer User Only” card. In order to have computer privileges patrons must provide a photo I.D. with proof of address, must be 17 years of age, and must sign our computer policy. Patrons ages 12 to 16 must have a parent sign our consent form.

Children under the age of 12 must be accompanied by an adult. All computer users need to have their card with them to use a computer. Replacement cards are \$2.00.

**One hour session.**

## **Barcode Label Fee**

Lost, torn, or otherwise unusable barcode labels cost **\$2.00** per label to replace.