

# FULTON COUNTY PUBLIC LIBRARY/BOARD OF TRUSTEES MEETING

January 11, 2016

## **CALL TO ORDER**

FCPL Board Secretary Rosa Metzger called today's regular board meeting to order at 4:05p.m. Present at the meeting were board members Mrs. Glenda Sayger, Mrs. Rosa Metzger, Mr. Bob Uhrich and Mrs. Raenae Overmyer. FCPL staff members present were Director, Jon Gaskill, Business Manager, Dawn Grubbs, Administrative Assistant, Dustee Kelly, and Literacy Director, Tim Roe. Absent: Mrs. Linda Erp, Mrs. Sandy Sawyer and Mr. Keith McGrew.

## **APPROVAL OF MINUTES**

The Board reviewed December's board minutes. Nobody had any questions. Mr. Bob Uhrich motioned to approve the minutes. Mrs. Glenda Sayger seconded. Motion carried.

## **APPROVAL OF FINANCES**

Payroll claims in the amount of \$53,537.76 and monthly claims in the amount of \$44,590.25 were presented for the board's review and approval. Business Manager, Dawn Grubbs, mentioned she was still working on closing the books. The appropriations are not updated to include everything for 2015, and also the negatives are not done yet. There is \$3,682.38 left over from 2015 that can be transferred to the Rainy Day fund. Mrs. Rosa Metzger didn't know that the insurance for board members was that much. The bill was \$930.00. Mr. Bob Uhrich commented on the attorney bill. Director, Jon Gaskill, thought that the library could possibly put attorney Greg Heller on retainer. Mrs. Glenda Sayger moved to approve the financials. Mrs. Raenae Overmyer seconded. Motion carried.

## **PATRON FORUM**

Mrs. Annette Young and Mrs. Gray were present as a members of the public. Mrs. Young wanted to know how many members of the board there are and what the quota is. Director, Jon Gaskill, told her that there are 7 members on the board and 4 is the quota.

## **OLD BUSINESS**

The board is asked to Close Books for 2015, and transfer remaining 2015 funds to Rainy Day Fund. The amount leftover is \$3,682.38. Mr. Bob Uhrich motioned to approve closing the books for 2015 and transferring the remaining 2015 funds to the Rainy Day fund. Mrs. Glenda Sayger seconded. Motion carried.

The board was requested to dispose items on the provided list. Mr. Bob Uhrich asked where the disposed items go. Director, Jon Gaskill, said he hopes to save some back for use in the Maker Space. Mr. Bob Uhrich wondered if the items not used will get recycled. Director, Jon Gaskill, said yes. Mr. Bob Uhrich motioned to approve disposing the items listed. Mrs. Raenae Overmyer seconded. Motion carried.

The board was asked for Wage Adjustments for Salary Employees. Mr. Bob Uhrich would like all board members to be present for this discussion. He would like to table this topic, and possibly discuss it at the financial meeting. Mrs. Glenda Sayger motioned to table this topic.

## **NEW BUSINESS**

The board was asked to elect officers for 2016. Mr. Bob Uhrich would like to resign as Treasurer. He thinks it would be better for someone who lives closer to town. Mrs. Rosa Metzger would like to resign as Secretary. They asked if they could wait on this topic so more members are present. Director, Jon Gaskill, believes the officers have to be elected by the end of January. Jon mentioned that a preliminary slate can be drafted and can be modified later pending approval of nominees. President, Mr. Keith McGrew, Vice President, Mrs. Sandy Sawyer, Treasurer, Mrs. Glenda Sayger, and Secretary, Mrs. Raenae Overmyer. Mrs. Raenae Overmyer motioned to approve the preliminary slate pending approval of nominees. Mr. Bob Uhrich seconded. Motion carried.

The board was requested to appoint a Financial Committee for 2016. Mr. Bob Uhrich and Mr. Keith McGrew are already on the committee. Mrs. Glenda Sayger said she could give it a try.

Mr. Bob Uhrich motioned to approve the financial committee. Mrs. Glenda Sayger seconded. Motion carried.

The board was requested for a leave of absence by FCPL staff member K.F. Explanation for leave was included in the board packets. Mr. Bob Uhrich moved to approve the leave of absence for K.F. Mrs. Glenda Sayger seconded. Motion carried.

The board was given a proposal to join a new Statewide Remote Circulation Service (SRCS) to streamline the traditional Inter Library Loan process. There is no cost. There is more items available. There is less steps and more locations available to find items. It's also more user friendly. Mrs. Rosa Metzger asked if this opened access to academic libraries. Director, Jon Gaskill, said there was access to academic libraries before but there was a cost. Mr. Bob Uhrich motioned to approve joining SRCS. Mrs. Rosa Metzger seconded. Motion carried.

**DIRECTOR'S REPORT**

Director, Jon Gaskill, highlighted a few key topics in his report.

**OTHER BUSINESS**

Literacy Director, Tim Roe, was at the board meeting. He told the board his ideas for the literacy program.

**AJOURNMENT**

Mrs. Rosa Metzger adjourned the board meeting at 5:15p.m.

Respectfully Submitted,  
Dustee Kelly, Administrative Assistant

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**Next Regular Board Meeting:**

Monday, February 8, 2016 at **4:00 p.m** in the FCPL Indiana Room: Rochester, IN