

FULTON COUNTY PUBLIC LIBRARY/BOARD OF TRUSTEES MEETING

July 11, 2016

CALL TO ORDER

FCPL Board President Keith McGrew called today's regular Board Meeting to order at 6:05 p.m. Present at the meeting were Board Members Glenda Sayger, Linda Wentzel, Raenae Overmyer, Sandy Sawyer, Bob Uhrich and Keith McGrew. Absent: Linda Erp. FCPL staff members present were Interim Director Andrea Stineback, Business Manager Dawn Grubbs, Literacy Director Tim Roe and Administrative Assistant Dustee Kelly. 10 members of the public also attended.

APPROVAL OF MINUTES

The board reviewed the June Meeting's minutes. Sandy moved to approve the minutes. Linda Wentzel seconded. Motion carried.

APPROVAL OF FINANCES

Payroll claims in the amount of \$45,964.27 and monthly claims in the amount of \$53,041.71 were presented for the Board's review and approval. Bob moved to approve the financials. Glenda seconded. Motion carried.

OLD BUSINESS

Review of Solar Contract

This topic was tabled.

Parking Lot Upkeep

The library received quotes from Siders Asphalt Maintenance and from Ranger Materials. The board compared the prices and Siders will do all branches for a total cost of \$3,213. Ranger Materials quote is only for Rochester and Fulton and the total cost they quoted is \$3,521. The board asked which fund this money would come out of and how much is available. Dawn said it comes out of the Building/Improvements Other fund. The amount available is \$10,000. Glenda moved to approve Siders Asphalt Maintenance's proposal of \$3,213. Bob seconded. Motion Carried.

Summer Reading Program Update

Natalie Damer, Children's Department Assistant, updated the Board on the Summer Reading Program. This summer the library decided to count minutes read for the summer reading program. The children's department had a goal of 200,000 minutes read, which was reached and surpassed. The children now get to throw water balloons at the librarians. The summer reading program events have been seeing a great turn out. Ronald McDonald came and 128 people attended. The last pool party on July 7th had 228 people attend. Samantha the therapy dog who visits every Friday has had a great turn out and the kids have loved having Samantha there to read to. The lunch program has had 70-109 people served daily.

Tim Roe, Literacy Director, updated the board on the Therapy Dog program. Unfortunately, one dog, Nakita, passed away. He was the one that visited the Fulton branch. The other two dogs, Samantha and Oliver, have been stepping in to help fill the void. This program has had a positive result and it is very popular. The kids love reading to the dogs.

NEW BUSINESS

1,000 Books before Kindergarten

Nancy Visceglie, Children's Department Assistant, told the board about a program called *1,000 Books before Kindergarten* that she would like to start at the library. There is no expense to the library except to buy folders for the packets. This is a program that helps parents and children

bond. The parents can read to the children or vice versa. Nancy would like to start this program after the Summer Reading Program. She said that every Storytime counts towards the 1,000 books. She hopes that parents and children will gain value and closeness from reading together.

Update Non-Resident Policy

The cost for a non-resident card is \$90 for 1 year. Before, the 1 year at \$90 was the only option. Now the policy can be updated to allow patrons to get a non-resident card for less than 1 year at a lower cost. Andrea presented a resolution to the board that stated that the library will still offer the \$90 non-resident card for 1 year but will also now offer the card for 6 months at \$45 and 3 months for \$22.50. Glenda moved to approve the resolution. Sandy seconded. Motion carried.

Permission to Hire Nicole King as part-time employee

Currently, Nicole works as an intern for the library. She has worked solely in Adult Circulation. She is a great asset to the library. Rose, Natalie, and Nancy said they could really use her to help fill in the gaps in the schedule and when other employees are out ill or on vacation. The Board asked what her hourly wage would be. As an intern, she currently makes \$8 an hour. New employees start at \$7.75 an hour. After 90-days and an evaluation, they get a .25 cent raise. Dawn told the Board this is what has been done before, but the Board can make the decision of what her hourly wage is. The Board just does not like the thought of dropping her hourly wage. The Board recommends hiring her in and keeping her at \$8 an hour. Sandy moved to approve hiring Nicole part-time. Bob seconded. Motion carried.

Tree

Keith brought up donated trees in the Arboretum. A patron who donated money for a tree noticed that the tree was no longer in the Arboretum. She wanted to know if she could have a refund or if a plaque could be placed on a different tree. Keith asked Andrea to look into getting a plaque in the shape of a tree for the side of building to put the names of the memorials. Keith asked if the money for this could come out of the Rainy Day Fund. He asked for Andrea to bring some quotes on this to the next couple of board meetings. Dawn told Andrea the Winning Edge and the Tic Toc Trophy shop in Akron would be good places to get quotes.

DIRECTOR'S REPORT

Andrea highlighted a few key topics in her report.

STAFF REPORTS

The Department Heads write up monthly reports to explain what each department has done during the previous month.

OTHER BUSINESS

Audit

Bob asked if the audit for the library has been set up yet. The answer was no not yet. The State Board of Accounts is behind, so it could be awhile before the audit takes place.

Hiring Freeze

A patron asked if the hiring freeze was now lifted. The answer is yes. The hiring freeze was in place until an interim director/director was in place.

AJOURNMENT

Bob motioned to adjourn the meeting. Keith McGrew adjourned the meeting at 7:10 p.m.

Respectfully Submitted,
Dustee Kelly, Administrative Assistant

Next Regular Board Meeting:

Monday, August 8, 2016 at **6:00 p.m.** in the Indiana Room: Rochester, IN