

**FULTON COUNTY PUBLIC LIBRARY/BOARD OF TRUSTEES
MEETING
January 8, 2018**

CALL TO ORDER

FCPL Board Vice President Linda Erp called today's regular Board Meeting to order at 5:05p.m. Present at the meeting were Board Members Linda Erp, Rachel Arndt, Linda Wentzel, Glenda Sayger, Raenae Overmyer, and Emily Schouten. Absent: Keith McGrew. FCPL staff members present were Director Andrea Stineback, Business Manager Dawn Grubbs, and Administrative Assistant Dustee Kelly.

APPROVAL OF MINUTES

The Board reviewed the December Board Meeting's minutes. Sayger moved to approve the minutes. Wentzel seconded. Motion carried.

APPROVAL OF FINANCES

Payroll claims in the amount of \$58,267.38 and monthly claims in the amount of \$134,115.84 were presented for the Board's review and approval. Wentzel motioned to approve the financials. Schouten seconded. Motion carried.

OLD BUSINESS

NEW BUSINESS

Request to Dispose of Items

A list of four items was presented to the Board: a laminator, a monitor, and two computers. Zak would like the computers if the Board would allow it. Arndt moved to approve disposing these items. Sayger seconded. Motion carried. Wentzel moved to approve Zak having the disposed items. Schouten seconded. Motion carried.

Appoint Financial Committee for 2018

Tabled until February's meeting.

Appoint Capital Assets Committee for 2018

Tabled until February's meeting.

Evergreen Indiana Renewal

The cost to renew Evergreen Indiana for 2018 is \$8,000. Sayger moved to approve paying \$8,000 for the Evergreen Indiana renewal. Arndt seconded. Motion carried.

Resolution for Internal Transfer

Tabled until February's meeting

Tuition reimbursement policy

The term "library field" in the policy makes it sound as if only library classes qualify for tuition reimbursement. There are non-library classes that can help a person further his/her knowledge in certain job positions. For example, technology classes for IT employees. It was recommended to change the wording from "library field" to "within scope of employment." Sayger moved to approve changing the wording. Schouten seconded. Motion carried.

OTHER BUSINESS

Andrea asked the Board if the library would pay the membership fee or dues if she joined a service organization. Arndt moved to approve the library paying the fees or dues. Sayger seconded. Motion carried.

DIRECTOR’S REPORT

Andrea highlighted a few key topics in her report.

STAFF REPORTS

The Department Heads write up monthly reports to explain what each Department has done during the previous month.

AJOURNMENT

Erp adjourned the meeting at 5:34pm.

Respectfully Submitted, Dustee Kelly, Administrative Assistant

Keith McGrew

Linda Wentzel

Glenda Sayger

Raenae Overmyer

Linda Erp

Rachel Arndt

Emily Schouten

Next Regular Board Meeting:
Monday, February 12, 2018 at **5:00 p.m.** in the Indiana Room: Rochester, IN