

FULTON COUNTY PUBLIC LIBRARY/BOARD OF TRUSTEES MEETING

July 9, 2018

CALL TO ORDER

FCPL Board President Keith McGrew called today's regular Board Meeting to order at 6:05p.m. Present at the meeting were Board Members Linda Erp, Rachel Arndt, Glenda Sayger, Raenae Overmyer, and Keith McGrew Absent: Linda Wentzel and Emily Schouten. FCPL staff members present were Director Andrea Stineback, Business Manager Jo McCollough, Youth Services Librarian Erin Streeter, and Administrative Assistant Dustee Kelly.

APPROVAL OF MINUTES

The Board reviewed the June Board Meeting's minutes. Sayger moved to approve the minutes. Erp seconded. Motion carried.

APPROVAL OF FINANCES

The finances were presented to the Board for review. Some of the past month's payroll and claims were not signed and approved. January, February and April's claims were presented to the Board. Sayger moved to approve these claims. Overmyer seconded. Motion carried. The May payrolls were presented to the Board. Erp moved to approve the May payrolls. Overmyer seconded. Motion carried. The June finances were presented to the Board. Arndt moved to approve the finances. Sayger seconded. Motion carried.

OLD BUSINESS

Library Lawyer

The library's current lawyer, Greg Heller, is running for judge. If he wins, the library will need a new lawyer. Andrea asked Arndt for recommendations. Arndt recommended Mackenzie Breitenstein, but will see if there are other options and let Andrea know.

NEW BUSINESS

Permission for Salary Increase for Margaret

Margaret completed 9 hours of library science classes through Ivy Tech. She now has an LC5. Andrea presented Margaret, Jo, and Erin's proposed salaries to the Board. Because the Board is working on a new salary scale based on Noble County Public Library's, Andrea followed this potential salary scale to calculate their salaries. Sayger moved to approve the proposed wages for Margaret, Jo, and Erin. Erp seconded. Motion carried.

Hire Youth Services Librarian

The Board was introduced to Erin Streeter who Andrea hired as the new full-time Youth Services Librarian.

3D Printing Policy

The Board was presented with a policy that Jessica Shafer, a patron interested in 3D printing, and Andrea wrote. This patron did research and looked up other libraries 3D printing policies. The Board had one change to make to the policy. The word "obscene" should be taken out. Arndt moved to approve the 3D printing policy with the proposed change. Sayger seconded. Motion carried.

Permission to Dispose of Item

There are risers or steps in the Children's Department that take up a large area and are only being used as a book display. Andrea would like to dispose of them in order to use the space as a tween area. Sayger moved to approve disposing this item. Arndt seconded. Motion carried.

Gateway Upload: New Requirement

This is just information so the Board knows the new requirement by the State Board of Accounts.

Schedule Study Session

McGrew would like to discuss the pay scale at the August Board Meeting instead of finding a separate day to have a study session.

OTHER BUSINESS

Fulton County Pack a Backpack

Staff is interested in the library hosting a drive for Fulton County Pack a Back Pack. Arndt moved to approve having a Fulton County Pack a Back Pack drive at FCPL. Overmyer seconded. Motion carried.

DIRECTOR’S REPORT

Andrea highlighted a few key topics in her report.

STAFF REPORTS

The Department Heads write up monthly reports to explain what each Department has done during the previous month.

AJOURNMENT

McGrew adjourned the meeting at 6:58pm.

Respectfully Submitted, Dustee Kelly, Administrative Assistant

Keith McGrew

Linda Wentzel

Glenda Sayger

Raenae Overmyer

Linda Erp

Rachel Arndt

Emily Schouten

Next Regular Board Meeting:

Monday, August 13, 2018 at **6:00 p.m.** in the Indiana Room: Rochester, IN