

FULTON COUNTY PUBLIC LIBRARY/2019 BUDGET HEARING
September 10, 2018

CALL TO ORDER

FCPL Board President Keith McGrew called today's Budget Hearing to order at 6:04 p.m. Present at the meeting were Trustees Rachel Arndt, Linda Wentzel, Emily Schouten, and Keith McGrew. Absent: Linda Erp, Glenda Sayger, and Raenae Overmyer. FCPL staff members present were Director Andrea Stineback, Business Manager Jo McCollough, Administrative Assistant Dustee Kelly, Technical Services Head Janet Johnson, and Custodian Cheryl McCullough.

BUSINESS

Public hearing regarding the 2019 Fulton County Public Library Budget

There were no questions or comments about the proposed 2019 Budget.

Adjournment

Wentzel moved to approve adjourning the Budget Hearing. Schouten seconded. Motion carried. McGrew adjourned the meeting at 6:10 p.m.

Respectfully Submitted, Dustee Kelly, Administrative Assistant

Keith McGrew

Linda Wentzel

Glenda Sayger

Raenae Overmyer

Linda Erp

Rachel Arndt

Emily Schouten

Next Regular Board Meeting:

Monday, October 8, 2018 at **5:00 p.m.** in the Indiana Room: Rochester, IN

FULTON COUNTY PUBLIC LIBRARY/BOARD OF TRUSTEES MEETING

September 10, 2018

CALL TO ORDER

FCPL Board President Keith McGrew called today's regular board meeting to order at 6:10 p.m. Present at the meeting were Trustees Rachel Arndt, Raenae Overmyer, Linda Wentzel, Emily Schouten, and Keith McGrew. Absent: Linda Erp. Glenda Sayger. FCPL staff members present were Director Andrea Stineback, Business Manager Jo McCollough, Administrative Assistant Dustee Kelly, Technical Services Head Janet Johnson, and Custodian Cheryl McCullough.

APPROVAL OF MINUTES

The Board reviewed the August Board Meeting's minutes. Wentzel moved to approve the minutes. Schouten seconded. Motion carried.

APPROVAL OF FINANCES

The finances were presented to the Board for review. Schouten moved to approve the financials. Wentzel seconded. Motion carried.

OLD BUSINESS

Proposed Compensation Plan 2019

The Board would like time to review all the information that was provided to them. Arndt moved to table this until the October Board Meeting. Wentzel seconded. Motion carried.

NEW BUSINESS

Tuition Reimbursement Policy

Andrea provided the Board with other libraries' policies. The Board went through and picked out certain portions of other libraries policies they would like to include in our library's policy. The Board would like Andrea to take the suggestions the Board provided and write a new policy. Arndt moved to table this topic. Schouten seconded. Motion carried.

Internet Policy review

The Internet Policy has not been reviewed since 2015; it is supposed to be reviewed annually. It was recommended to take out the word "obscene" and pg. 20, which was a copy and paste typo. Wentzel moved to approve the Internet Policy with the proposed revisions. Schouten seconded. Motion carried.

Permission to cover cost of staff flu shots

Schouten moved to approve the library covering the cost of staff flu shots. Wentzel seconded. Motion carried

Cash Flow Analysis/budget process

Jo explained the budget process and cash flow analysis to the Board so they will have a better understanding of the finances and what they mean.

OTHER BUSINESS

DIRECTOR'S REPORT

Andrea highlighted a few key topics in her report.

STAFF REPORTS

The Department Heads write up monthly reports to explain what each Department has done during the previous month.

AJOURNMENT

McGrew adjourned the meeting at 7:45pm.

Respectfully Submitted, Dustee Kelly, Administrative Assistant

Keith McGrew

Linda Wentzel

Glenda Sayger

Raenae Overmyer

Linda Erp

Rachel Arndt

Emily Schouten

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