

**FULTON COUNTY PUBLIC LIBRARY/BOARD OF TRUSTEES MEETING**  
**March 11, 2019**

**CALL TO ORDER**

FCPL Board Vice President Linda Erp called today's meeting to order at 5:03 p.m. Present at the meeting were Trustees Rachel Arndt, Linda Wentzel, Glenda Sayger, Raenae Overmyer, and Linda Erp. Absent: Emily Schouten and Keith McGrew. FCPL staff members present were Director Andrea Stineback, Business Manager Jo McCollough, Literacy Director Tim Roe, Maintenance Head Jeff Winterrowd, and Administrative Assistant Dustee Kelly. Attorney Mackenzie J. Breitenstein was present as well.

**APPROVAL OF MINUTES**

The Board reviewed the February Board Meeting's minutes. Sayger moved to approve the minutes. Arndt seconded. Motion carried.

**APPROVAL OF FINANCES**

The finances were presented to the Board for review. Wentzel moved to approve the financials. Overmyer seconded. Motion carried.

**OLD BUSINESS**

**NEW BUSINESS**

**Community Foundation-Brian Johnson**

Brian Johnson, Dick Belcher, and Evan Gottschalk from the Fulton County Community Foundation brought checks for the library. Brian also went through a handout that had information about the Community Foundation and details about the Library and Literacy fund accounts.

**Policy Manual Revision Update**

Andrea and attorney Mackenzie Breitenstein started this project on March 1<sup>st</sup>.

**Long Range Plan Discussion**

Andrea went through the Priorities, Goals, Activities, and Objectives sheet of the Long Range Plan. The solid red lines mean that items have been accomplished. The italicized red lines mean the item is in process. The items left in black need started.

**Harwood Training Discussion**

Andrea presented the Board with some information on the Harwood Training she attended with Carol and Margaret. The training focuses on turning outward toward the community.

**ILF Advocacy Update**

Andrea presented the Board with information on House Bill 1343 which passed the House and is being heard in the Senate. This bill "provides that, in the case of a public library outside Marion County, the fiscal body of a city, town, or county that established a public library the governing body of which is not comprised of a majority of officials who are elected to serve on the governing body may adopt a resolution to require the public library to submit its proposed budget and property tax levy to the city, town, or county fiscal body for binding review and approval in the same manner that is required under current law if the public library's budget is increasing faster than the assessed value growth quotient." The House added the following amendment: "However, the fiscal body of the city, town, or county may not reduce a public library's proposed operating budget in a budget year under this subsection by a greater percentage than the percentage reduction of any other taxing unit's operating budget over which the fiscal body of the city, town, or county has oversight for the budget year." The Board asked if the bill has support. Andrea and Jo believe 2/3 support it.

## **OTHER BUSINESS**

### **Restroom Partitions**

Two quotes were presented to the Board, one from Lowe's and the other from the Lee Company. The quotes are for both bathrooms in the Adult section. Lowe's broke down prices for each type of material offered. The Lee Company only did a quote for one type of material. This quote includes delivery and installation. Jeff said he thinks he can install the partitions with help from Zak and Tim. The Board asked if a license would be required to make sure the installation follows ADA. Jeff said he will look into the license. The Board asked for more quotes and information to make a more informed decision.

### **Children's carpet**

The carpet tile flooring in Children's is coming loose. The employees are tripping over it. Andrea talked to Dick Belcher and he said the money in the Belcher fund could be used to replace the carpet if deemed necessary.

### **Doors**

The entrance door on the west end of the building is not sealing right. We never heard back from Bob's Lock and Key so we finally got a Wabash locksmith company to look at it.

## **DIRECTOR'S REPORT**

Andrea highlighted a few key topics in her report. One important topic is the emergency weather closing policy. Andrea is worried the schools will close more often because of the availability of e-Learning Days, which would force the library to close due to our policy. The library closing frequently could reflect poorly and create bad PR. The policy will remain for the time being and will be revisited for the next school year.

## **STAFF REPORTS**

The Department Heads write up monthly reports to explain what each Department has done during the previous month.

## **AJOURNMENT**

Erp adjourned the meeting at 6:10 pm.

Respectfully Submitted, Dustee Kelly, Administrative Assistant

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Keith McGrew

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Linda Wentzel

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Glenda Sayger

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Raenae Overmyer

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Linda Erp

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Rachel Arndt

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Emily Schouten

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### **Next Regular Board Meeting:**

Monday, April 8, 2019 at **6:00 p.m.** in the Indiana Room: Rochester, IN