

FULTON COUNTY PUBLIC LIBRARY/BOARD OF TRUSTEES MEETING

July 8, 2019

CALL TO ORDER

FCPL Board Treasurer Linda Wentzel called today's meeting to order at 6:04 p.m. Present at the meeting were Trustees Linda Wentzel, Raenae Overmyer, Rachel Arndt, Glenda Sayger, and Linda Erp. Absent: Keith McGrew and Emily Schouten. FCPL staff members present were Director Andrea Stineback, Business Manager Jo McCollough, and Administrative Assistant Dustee Kelly. Attorney Mackenzie Breitenstein attended as well. Jim Scott, Harry Webb, and members of the Rochester High School Class of 1963. 1 patron attended as well.

APPROVAL OF MINUTES

The Board reviewed June's Board Meeting minutes. Wentzel moved to approve the minutes. Overmyer seconded. Motion carried.

APPROVAL OF FINANCES

The finances were presented to the Board for review. Sayger moved to approve the financials. Wentzel seconded. Motion carried.

OLD BUSINESS

Purchase staff and public computers

The Board was presented with a quote from Chester for \$5,675.00. This is to upgrade the last 7 staff computers to Windows 10. This quote is in the budget. Sayger moved to approve the purchase of 7 computers for \$5,675.00. Wentzel seconded. Motion carried.

NEW BUSINESS

Whitmer Gym marker proposal

The Rochester High School Class of 1963 would like to place a marker on the corner of 6th and Fulton Streets to mark the location of the Whitmer Gym. It was mentioned that there is a large stone near this location, which a plaque could be placed on if it is not being used for another reason. If that stone is not available, they have at least two places in mind where they can purchase a boulder. A question was raised in regards to who will take care of the boulder and what will happen if it is damaged by people or weather. The committee thought it would go in the library's insurance. Andrea will contact the insurance to see if there will be any extra cost. The Board will have a small committee work out details. MacKenzie will write up a memorandum of understanding.

Jim Scott art display (Harry Webb)

Jim Scott created a piece of artwork that represents John Chaplain's artwork. John Chaplain is a native of Rochester. Jim would like to display it in the library if possible. The library needs to check with insurance because the art work has sharp edges.

Aubbee's Old AC Unit/ Furnace

There has been an old AC unit/ Furnace in the Aubbee shed. The Aubbee Community Building's air went out and they offered \$500 for the old unit. Overmyer moved to approve selling the old unit for \$500 to Aubbee Township. Wentzel seconded. Motion carried.

Permission for Director to attend ILF Conference November 3-5

Sayger moved to approve Andrea attending the ILF Conference on November 3-5 2019. Overmyer Seconded. Motion carried.

Schedule Evaluation of Director

The Board will have an Executive Session on August 12, 2019 at the Aubbee Branch. It will start at 5pm.

OTHER BUSINESS

Employee Leave

An employee had surgery and had some severe complications. The employee would like the position to remain available when/ if the employee is able to come back to work. The Board needs a written letter from the employee.

DIRECTOR’S REPORT

Andrea highlighted a few key topics in her report.

STAFF REPORTS

The Department Heads write up monthly reports to explain what each Department has done during the previous month.

PUBLIC COMMENT

Public comment was given.

AJOURNMENT

Erp adjourned the meeting at 7:15 pm.

Respectfully Submitted, Dustee Kelly, Administrative Assistant

Keith McGrew

Linda Wentzel

Glenda Sayger

Raenae Overmyer

Linda Erp

Rachel Arndt

Emily Schouten

Next Regular Board Meeting:

Monday, August 12, 2019 at **6:00 p.m.** at the **AUBBEE Branch; Leiters Ford, IN**