

FULTON COUNTY PUBLIC LIBRARY/BOARD OF TRUSTEES MEETING

August 12, 2019

CALL TO ORDER

FCPL Board Vice President Linda Erp called today's meeting to order at 6:05 p.m. Present at the meeting were Trustees Linda Wentzel, Rachel Arndt, Emily Schouten, Glenda Sayger, and Linda Erp. Absent: Keith McGrew and Raenae Overmyer. FCPL staff members present were Director Andrea Stineback, Business Manager Jo McCollough, Aubbee Branch Manager Carol Chileen, and Administrative Assistant Dustee Kelly. Attorney MacKenzie Breitenstein attended as well.

APPROVAL OF MINUTES

The Board reviewed July's Board Meeting minutes. Wentzel moved to approve the minutes. Arndt seconded. Motion carried.

APPROVAL OF FINANCES

The finances were presented to the Board for review. Arndt moved to approve the financials. Wentzel seconded. Motion carried.

OLD BUSINESS

Jim Scott Art Display

Andrea contacted Rob Sawyer and he said the library's insurance covers "property of others" and fine art work. Rob suggested getting an approximate value for the piece. The actual dimensions of the piece are unknown, so Harry Webb and/or Jim Scott must be contacted to determine if the piece can fit in the library without being in the way. MacKenzie is going to contact Rob Sawyer and inquire about the library's insurance policy regarding people injuring themselves at the library. There is still a lot of concern for the safety of patrons and children getting hurt on the piece. The Board will continue to discuss this topic.

Whitmer Gym Marker

The Board is considering a sign rather than a boulder because less damage could occur. The Board is concerned about vandalism and destruction to the boulder. A sign on a post would be higher and out of reach. Zoning would have to be involved, and the Class of 1963 will have to cover the cost. MacKenzie had a memorandum drafted for the boulder but will change it to say a sign instead. The Board would like to suggest this idea to the Whitmer Gym Marker committee.

NEW BUSINESS

Aubbee Branch walk through

Carol took the Board Members on a walkthrough of the Aubbee Branch. The only major problem Carol wants fixed is the windows where the library and the meeting room come together. They have had it fixed before but the fix did not work. They would like to put some sort of decoration on the window to make it look more appealing.

MAXSTRONG Foundation wrist bands

This Foundation was created in order to raise awareness of school bus safety. The parents of the three Fulton County children who lost their lives due to a school bus accident last October are the creators of the Foundation. MacKenzie recommended not selling any items for other organizations because it would set precedent. It was asked if it would be okay if the Foundation rented a room, did a presentation, and offered the bracelets for sale. MacKenzie said that could work. It was mentioned that the tickets for the Fort Wayne Philharmonic have been sold at the library for years. MacKenzie said this should be stopped. MacKenzie will add a line about collecting money for groups into the updated policy manual she is working on.

Banyon Renewal

Jo would like to stay with this company for payroll and record keeping. The cost for renewal is \$2,380. Sayger moved to approve the renewal of Banyon. Schouten seconded. Motion carried.

2020 Director Salary

A 3% increase was proposed for the 2020 Director Salary. This amounts to \$1,560, for a total of \$53,560. Arndt moved to approve the increase to the 2020 Director Salary. Sayger seconded. Motion carried.

RICOH printer Proposal

The Ricoh lease is up in October. The renewal cost is \$452.75 per quarter for 5 years. The previous lease was \$474.90 per quarter. The cost is less because some of the options that are not used in the old printer will not be included on the new ones. There is an option on the contract to increase the pages per minute which would increase the cost to \$552.15 per quarter. Andrea and Jo believe the current pages per minute is fine. Wentzel moved to approve the new lease from Ricoh for \$452.76 per quarter. Schouten seconded. Motion carried.

OTHER BUSINESS

Aubbee Cleaning

Amy Garland cleans the Aubbee Branch one day a week. She has not asked for a raise since she began the job a few years ago. She asked for a \$9/hour increase. It was determined the budget could not handle such a large increase. The Board countered with a \$2/hour increase. Arndt moved to approve the \$2/hour raise for Amy Garland. Sayger seconded. Motion Carried.

Resolution for Indiana State Library Consortium for Public Library Internet Access

This is the yearly agreement to continue to be a part the Indiana State Library Consortium for Public Library Internet Access, which gives the library a discount on Internet. Sayger moved to approve the resolution to join Indiana State Library Consortium for Public Library Internet Access for Funding Year July 1, 2020 through June 30, 2021. Wentzel seconded. Motion carried.

DIRECTOR'S REPORT

Andrea highlighted a few key topics in her report. One item discussed further was the Limited Access Library Card.

STAFF REPORTS

The Department Heads write up monthly reports to explain what each Department has done during the previous month.

AJOURNMENT

Erp adjourned the meeting at 7:22 pm.

Respectfully Submitted,
Dustee Kelly
Administrative Assistant

Keith McGrew

Linda Wentzel

Glenda Sayger

Raenae Overmyer

Linda Erp

Rachel Arndt

Emily Schouten

Next Regular Board Meeting:

Monday, September 9, 2019 at 6:00 p.m. in the Indiana Room: Rochester, IN