

FULTON COUNTY PUBLIC LIBRARY/2020 BUDGET ADOPTION

October 21, 2019

CALL TO ORDER

FCPL Board President Keith McGrew called today's Budget Adoption to order at 5:09 p.m. Present at the meeting were Trustees Keith McGrew, Linda Wentzel, Linda Erp, Emily Schouten, and Raenae Overmyer. Absent: Rachel Arndt and Glenda Sayger. FCPL staff members present were Director Andrea Stineback, Business Manager Jo McCollough, and Administrative Assistant Dustee Kelly. Three patrons attended.

BUSINESS

Public Adoption regarding the 2020 Fulton County Public Library Budget

Wentzel moved to approve the 2020 Fulton County Public Library Budget. Erp seconded. Motion carried.

Adjournment

McGrew adjourned the Budget Adoption Meeting at 5:10 p.m.

Respectfully Submitted, Dustee Kelly, Administrative Assistant

Keith McGrew

Linda Wentzel

Glenda Sayger

Raenae Overmyer

Linda Erp

Rachel Arndt

Emily Schouten

Next Regular Board Meeting:

Monday, November 18, 2019 at **5:00 p.m.** in the Indiana Room: Rochester, IN

FULTON COUNTY PUBLIC LIBRARY/BOARD OF TRUSTEES MEETING
October 21, 2019

CALL TO ORDER

FCPL Board President Keith McGrew called today's Board Meeting to order at 5:11 p.m. Present at the meeting were Trustees Keith McGrew, Linda Wentzel, Linda Erp, Emily Schouten, and Raenae Overmyer. Absent: Rachel Arndt and Glenda Sayger. FCPL staff members present were Director Andrea Stineback, Business Manager Jo McCollough, and Administrative Assistant Dustee Kelly. Three patrons attended.

APPROVAL OF MINUTES

The Board reviewed the August 12 Executive Session minutes. Wentzel moved to approve the minutes. Erp seconded. Motion carried. The Board reviewed the September 9 Board Meeting minutes. Schouten moved to approve the minutes. Erp seconded. Motion carried. The Board reviewed the September 23 Board Meeting minutes. Schouten moved to approve the minutes. Overmyer seconded. Motion carried.

APPROVAL OF FINANCES

The finances were presented to the Board for review. Wentzel moved to approve the financials. Schouten seconded. Motion carried.

OLD BUSINESS

Whitmer Gym Marker

Library Attorney Mackenzie Breitenstein wrote a revised memorandum. Overmyer moved to approve the draft memorandum. Wentzel seconded. Motion carried. Discussion on this will continue.

NEW BUSINESS

Resolution to Join Indiana State Library Consortium for Public Library Internet Access

The Board approved the resolution at the August meeting, but it needs resigned because Raenae did not attest the resolution. The State Library would not accept it without attestation. Erp moved to approve the Resolution to Join Indiana State Library Consortium for Public Library Internet Access. Wentzel seconded. Motion carried.

Internal Controls Policy

Information for the Board.

Update Library Card Application/Library Card Issuance Requirements/DVD Loan Policy

Rose, Margaret, and Carol updated the library card application form. Erp moved to approve the new updated library card application with the addition of county and township added to it. Schouten seconded Motion carried. Other topics tabled.

Disposal List

A list of items up for disposal was given to the Board. Schouten moved to dispose of these items. Wentzel seconded. Motion carried.

Long Range Plan Update

Kelsey Foreman, who works in the Teen Room, was reading the Long Range Plan and noticed the item about redesigning the Teen Room by June 2020. Kelsey has two ideas for the Teen Room. One idea is to put a door in between the Teen Room and Children’s Room so there is an emergency exit for the Teen Room. Her second idea is to expand the Teen Room into the vending area and move the vending machines where they would be more visible. This would give the Teen Room more space. The library has received one estimate and is waiting on more. Discussion on this will continue.

OTHER BUSINESS

Patron comment was given

DIRECTOR’S REPORT

Andrea highlighted a few key topics in her report.

STAFF REPORTS

The Department Heads write up monthly reports to explain what each Department has done during the previous month.

AJOURNMENT

McGrew adjourned the meeting at 5:55pm.

Respectfully Submitted, Dustee Kelly, Administrative Assistant

Keith McGrew

Linda Wentzel

Glenda Sayger

Raenae Overmyer

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