

FULTON COUNTY PUBLIC LIBRARY/BOARD OF TRUSTEES MEETING

November 18, 2019

CALL TO ORDER

FCPL Board Vice President Linda Erp called today's Board Meeting to order at 5:01 p.m. Present at the meeting were Trustees Linda Wentzel, Linda Erp, Emily Schouten, Glenda Sayger and Rachel Arndt. Absent: Keith McGrew and Raenae Overmyer. FCPL staff members present were Director Andrea Stineback, Business Manager Jo McCollough, Literacy Director Tim Roe, Technical Services Head Janet Johnson, Technical Service Clerks Deb Whistler and Susan Brown, and Administrative Assistant Dustee Kelly. Attorney Mackenzie Breitenstein attended also. No patrons attended.

APPROVAL OF MINUTES

The Board reviewed the October 14 minutes. Schouten moved to approve the minutes. Sayger seconded. Motion carried. The Board reviewed the October 21 Budget Adoption minutes. Sayger moved to approve the minutes. Wentzel seconded. Motion carried. The Board reviewed the October 21 Board Meeting minutes. Wentzel moved to approve the minutes. Schouten seconded. Motion carried.

APPROVAL OF FINANCES

The finances were presented to the Board for review. Wentzel moved to approve the financials. Arndt seconded. Motion carried.

PATRON FORUM

OLD BUSINESS

Whitmer Gym Marker

Andrea sent the revised memorandum to members of the Whitmer Committee. The Committee noted some changes they wanted in the memorandum. One of the Committee members is looking into the zoning issue. Arndt moved to approve the changes to the draft memorandum. Sayger seconded. Motion carried. Discussion on this will continue.

NEW BUSINESS

Quote for Computers

Two quotes were presented to the Board for computers. These computers will be used at the Aubbee and Fulton Branches for public use. The first quote of \$15,205.00 was for standard desktop-size computers, and the second quote of \$10,488.00 was for mini desktop computers. The Branches are fine with either kind. The public computers at the branches have not been updated since at least 2012. Schouten moved to approve the \$10,488.00 quote for computers. Sayger seconded. Motion carried.

Disposal List

Deb Marburger was cleaning out the craft room and found a typewriter that does not work and a wooden display that nobody has a use for. Sayger moved to dispose of these two items. Arndt seconded. Motion carried.

Emergency Closing Policy

Andrea asked the Board if there were any changes they would like to make to the emergency closing policy. The Board will keep the current policy.

Long Range Plan Update

Andrea had the Department Heads take a fresh look at the Long Range Plan. They noted additional items that have been started or completed. The Board was presented with the updated progress to the Long Range Plan.

DIRECTOR’S REPORT

Andrea highlighted a few key topics in her report.

STAFF REPORTS

The Department Heads write up monthly reports to explain what each Department has done during the previous month.

OTHER BUSINESS

AJOURNMENT

Erp adjourned the meeting at 5:38pm.

Respectfully Submitted, Dustee Kelly, Administrative Assistant

Keith McGrew

Linda Wentzel

Glenda Sayger

Raenae Overmyer

Linda Erp

Rachel Arndt

Emily Schouten

Next Regular Board Meeting:

Monday, December 9, 2019 at **5:00 p.m.** in the Indiana Room: Rochester, IN