

FULTON COUNTY PUBLIC LIBRARY/BOARD OF TRUSTEES MEETING
January 13, 2020

CALL TO ORDER

FCPL Board Treasurer Linda Wentzel called today's meeting to order at 5:04 p.m. Present at the meeting were Trustees Linda Wentzel, Raenae Overmyer, Emily Schouten, Linda Erp, and Glenda Sayger. Absent: Keith McGrew and Rachel Arndt. FCPL staff members present were Director Andrea Stineback, Business Manager Jo McCollough, and Administrative Assistant Dustee Kelly. Library Attorney MacKenzie Breitenstein attended also.

APPROVAL OF MINUTES

The Board reviewed December's Board Meeting minutes. Sayger moved to approve the minutes. Schouten seconded. Motion carried.

APPROVAL OF FINANCES

The finances were presented to the Board for review. Schouten moved to approve the financials. Sayger seconded. Motion carried.

OLD BUSINESS

Whitmer Gym Marker

The boulder has been placed. The plaque will be ready in a few weeks.

2020 Holiday Closures

Andrea provided the Board with information on holidays the State Library is closed. They close for 15 days out of the year. Fulton County Public Library currently closes for 10. The Board decided to stay with the current holiday closure schedule. It was recommended to have a smaller staff on the day after Thanksgiving since it is a slow day.

NEW BUSINESS

2020 Annual Financial Meeting

Jo went over the finances.

Elect Board Officers for 2020

Sayger moved to approve keeping the same officers as 2019. Keith McGrew—President, Linda Erp—Vice President, Linda Wentzel—Treasurer, and Raenae Overmyer—Secretary. Schouten seconded. Motion carried.

Evergreen Indiana Renewal

The 2020 Evergreen Indiana Membership Fee is \$7,030.00. The amount budgeted was \$8,062.00. Sayger moved to approve renewing Evergreen Indiana. Schouten seconded. Motion carried.

“We ♥ Our Library” yard sign campaign

Andrea provided the Board with two quotes for signs and decals. This campaign corresponds with the 2020 legislative session to show support for libraries. One quote is from a local company called Split Road Media. The second is from Stickers and More out of Washington, IN. Because the company is local, Split Road Media does not have shipping costs attached which makes them the less expensive option. Split Road Media also has vinyl decals available. Erp moved to approve purchasing 40 yard signs and 500 decals through Split Road Media. Sayger seconded. Motion carried.

Chamber of Commerce

The cost of membership to the Fulton County Chamber of Commerce for small business has increased from \$100 to \$200. Andrea and Jo do not see enough benefits to support the cost. There has been only

one chamber dollar pass across Jo's desk. Sayger moved to not renew the Fulton County Chamber of Commerce membership for 2020. Schouten seconded. Motion carried.

Fine Free Discussion

Fine Free is a growing trend. There is a lot of positive feedback. Circulations have increased at many fine free libraries. Patrons that are currently over fines can come back in without feeling ashamed. Patrons are responsible for the cost of items they damage or lose, so there is still accountability. The only downside is losing revenue from overdue fines, but this only accounts for a small percentage of FCPL's annual budget (less than 1%). Sayger moved to approve going fine free. Erp seconded. Motion carried.

Long Range plan Update

Andrea updated the Board. Proficiencies will be started. Andrea also asked the Board when they would like Trustee training. It was suggested during Board Meetings might be best. It was mentioned that it is difficult for part-time employees to get their 12 hours of training in. Andrea and the Department Heads suggested changing the number of hours of training for part-time employees to 6 hours and keeping full-time employees at 12 hours. Schouten moved to approve lowering part-time employees' training hours to 6. Sayger seconded. Motion carried.

OTHER BUSINESS

Advertising

The Sentinel advertising prices have increased. The Board asked Andrea to see how much the Shopping Guide News charges for advertising because it is widely distributed and reaches more people. GiantFM gave an advertising quote for airtime during the Trading Post. Erp moved to approve the \$100 per month advertising quote on GiantFM during the Trading Post. Schouten seconded. Motion carried.

DIRECTOR'S REPORT

Andrea highlighted a few key topics in her report.

STAFF REPORTS

The Department Heads write up monthly reports to explain what each Department has done during the previous month.

AJOURNMENT

Wentzel adjourned the meeting at 6:15 pm.

Respectfully Submitted, Dustee Kelly, Administrative Assistant

Keith McGrew

Linda Wentzel

Glenda Sayger

Raenae Overmyer

Linda Erp

Rachel Arndt

Emily Schouten

Next Regular Board Meeting:

Monday, February 10, 2020 at **5:00 p.m.** in the Indiana Room: Rochester, IN