

**FULTON COUNTY PUBLIC LIBRARY/BOARD OF TRUSTEES MEETING**  
**August 17, 2020**

**CALL TO ORDER**

FCPL Board Treasurer Linda Wentzel called today's meeting to order at 6:08 p.m. The meeting was held online and in Meeting Room A for those who wanted to attend in person. Present at the meeting were Trustees Linda Wentzel, Emily Schouten, Glenda Sayger, and Raenae Overmyer. Absent: Rachel Arndt, Linda Erp, and Keith McGrew. Library Attorney MacKenzie Breitenstein was in attendance, along with FCPL staff members Director Andrea Stineback, Business Manager Jo McCollough, Aubbee Branch Manager Carol Chileen, Administrative Assistant Dustee Kelly, and employees Michelle Conley, April Gross, Melissa Reynolds, Margaret Pendley, and Beth Miller. Jillian Smith from the Chamber and a patron attended the meeting as well.

**APPROVAL OF MINUTES**

The July Board Meeting minutes were read and approved after a motion by Emily Schouten, seconded by Glenda Sayger. The minutes will be signed at our next physical meeting.

**APPROVAL OF FINANCES**

The finances were presented to the Board for review. Raenae Overmyer moved to approve the financials. Emily Schouten seconded. Motion carried.

**Patron Issue**

A patron brought an issue to the Board concerning a book from an Evergreen Indiana library that she was charged for.

**NEW BUSINESS**

**Chamber of Commerce**

Jillian Smith, Director of the Fulton County Chamber of Commerce, met with Andrea. Jillian explained to Andrea the benefits of being a member of the Chamber. A major one for the library is advertising. The Chamber has a newsletter that is sent out and reaches about 600 people. They also will post library events and activities on their website and Facebook page. Andrea thinks the advertising benefit is worth the \$200 annual membership fee. Glenda Sayger moved to approve paying \$200 for the library to become a member of the Chamber. Emily Schouten seconded. Motion carried.

**Commitment to Join ISL Consortium for Public Library Internet Access for 7/1/2021-6/30/2022**

This is the yearly agreement to join to receive discounted Internet through E-Rate. Emily Schouten moved to approve joining the ISL Consortium for Public Library Internet Access for 7/1/2021-6/30/2022. Raenae Overmyer seconded. Motion carried.

**COVID-19 Discussion**

All seems to be going well. There has been very little to no complaints about the library's reopening plan, and the mask mandate. Andrea would like to hold off on in-person programs until at least October, depending on how the COVID numbers are trending.

**E-Learning**

With the schools doing E-Learning, there has been concern about what to do if the library gets swamped with kids who need to use the internet to do school work. So far, there has only been a few kids, so this has not been a huge issue, but having a plan in place will help. The Outlet, the

new Youth Center, is offering options for E-Learners, so that is an option for kids. An idea is to have a table set up in the Teen Room, and limit the number of kids in there at a time.

**Budget Hearing and Adoption Meeting Reminder**

The Budget Hearing will be before the regularly scheduled September Board Meeting. The Budget Adoption Meeting will be before the regularly scheduled October Board Meeting.

**OTHER BUSINESS**

**Director Evaluation**

A Trustee asked when the Director Evaluation will be done. It is believed it was done last year in August. The Board discussed, and decided the Director Evaluation will take place on September 14<sup>th</sup> at 5:00 pm before the Budget Hearing and the September Board Meeting.

**ADJOURNMENT**

Linda Wentzel adjourned the meeting at 6:55 pm.

Respectfully Submitted, Dustee Kelly, Administrative Assistant

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Keith McGrew

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Linda Wentzel

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Glenda Sayger

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Raenae Overmyer

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Linda Erp

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Rachel Arndt

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Emily Schouten

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**Next Regular Board Meeting:**

Monday, September 14, 2020 at **6:00 p.m.** via Zoom or in Meeting Room A.