

**FULTON COUNTY PUBLIC LIBRARY/BOARD OF TRUSTEES MEETING
March 8, 2021**

CALL TO ORDER

FCPL Board Secretary Raenae Overmyer called today's meeting to order at 5:05 p.m. The meeting was held online and in Meeting Room A for those who wanted to attend in person. Present at the meeting were Trustees Rachel Arndt, Raenae Overmyer, Glenda Sayger, and Emily Schouten. Absent: Keith McGrew, Linda Erp, and Linda Wentzel. FCPL staff members present were Director Andrea Stineback, Business Manager Jo McCollough, Beth Miller, Margaret Pendley, Carol Chileen, and Administrative Assistant Dustee Kelly. Library Attorney MacKenzie Breitenstein attended as well.

APPROVAL OF MINUTES

The February Board Meeting minutes were read and approved after a motion by Emily Schouten, seconded by Rachel Arndt. The minutes will be signed at our next physical meeting.

APPROVAL OF FINANCES

The finances were presented to the Board for review. Emily Schouten moved to approve the financials. Rachel Arndt seconded. Motion carried.

NEW BUSINESS

Antivirus

This is the yearly purchase of antivirus for the computers. The cost is \$4,044.00. Rachel Arndt moved to approve the purchase of antivirus for the computers. Emily Schouten seconded. Motion carried.

Resolution to Establish a Capital Assets Threshold

Per the State Board of Accounts libraries need to set a minimum threshold for capital assets. This will be set at \$500 for the library. Emily Schouten moved to approve the Resolution to Establish a Capital Assets Threshold at \$500. Rachel Arndt seconded. Motion carried.

We Love Our Library Campaign 2021

ILF is asking libraries to participate in the yearly "We Love Our Library" campaign. More signs and stickers are needed. Two quotes were submitted. The library used Split Road Media last year and ordered 40 signs and 500 decals. Rachel Arndt moved to approve the purchase of 40 signs and 500 decals from Split Road Media. Emily Schouten seconded. Motion carried.

Peterson Fence

Andrea found some information. She contacted Terry Lee who helped with the Centennial Park project that included some of the Peterson fence. He said the cost to sandblast and prime the sections and posts they installed was around \$3,200. She also contacted Mitch Melton to get an installation cost. He will get back with her soon. The Community Foundation said they could possibly fund the project with a grant. This will be tabled until the April meeting when more information becomes available.

COVID-19 Discussion

The Department Heads and Andrea brainstormed some ideas for changes. These include decreasing the time materials are quarantined to 24 hours and to stop taking staff temperatures

when they come into work. Emily Schouten moved to approve these changes. Rachel Arndt seconded. Motion carried.

OTHER BUSINESS

Furniture

There has been patron requests for the library to put furniture back out for patron use. Andrea would like to eventually put out the furniture that can easily be cleaned. Aubbee has mostly fabric furniture. There was talk to either replace or upholster the current furniture depending on what is most cost effective.

Disposal List

There is one item on the list, a printer that is broken. Rachel Arndt moved to approve disposing of the broken printer. Glenda Sayger seconded. Motion carried.

ADJOURNMENT

Raenae Overmyer adjourned the meeting at 5:31 pm.

Respectfully Submitted, Dustee Kelly, Administrative Assistant

Keith McGrew

Linda Wentzel

Glenda Sayger

Raenae Overmyer

Linda Erp

Rachel Arndt

Emily Schouten

Next Regular Board Meeting:

Monday, April 12, 2021 at **6:00 p.m.** via Zoom or in Meeting Room A.