

FULTON COUNTY PUBLIC LIBRARY/BOARD OF TRUSTEES MEETING
July 12, 2021

CALL TO ORDER

FCPL Board President Keith McGrew called today's meeting to order at 6:10 p.m. The meeting was held online and in Meeting Room B for those who wanted to attend in person. Present at the meeting were Trustees Linda Wentzel, Rachel Arndt, Keith McGrew, Glenda Sayger, Raenae Overmyer, and Linda Erp. Absent: Emily Schouten. FCPL staff members present were Director Andrea Stineback, Business Manager Jo McCollough, Carol Chileen, Jennie Calvert, Quenton Oakes, Janet Johnson, Tim Roe, Brittany Skaley, Margaret Pendley, and Administrative Assistant Dustee Kelly. Three patrons attended. Library Attorney MacKenzie Breitenstein was also present.

APPROVAL OF MINUTES

The June Executive Session minutes were read and approved after a motion by Linda Wentzel. Seconded by Rachel Arndt. Motion carried. The June Board Meeting minutes were read and approved after a motion by Rachel Arndt. Seconded by Linda Erp. Motion carried.

APPROVAL OF FINANCES

The finances were presented to the Board for review. Glenda Sayger moved to approve the financials. Linda Wentzel seconded. Motion carried.

OLD BUSINESS

NEW BUSINESS

Makerspace Purchase Proposal

Quenton Oakes, Makerspace Coordinator, presented the Board with information about a Flux Beamo Laser Cutter. The cost will be \$3500 for all the parts required. There was a question raised about insurance. Andrea will contact insurance to make sure library is covered. Quenton will also work on a policy. This topic is tabled until next Board Meeting.

Virtual Meeting Policy

MacKenzie wrote the policy based on new law, and modeled it after the State Library's template. There needs to be a quorum present in house. Others can participate virtually. Linda Wentzel moved to approve the Virtual Meeting Policy. Linda Erp seconded. Motion carried.

Access to Public Records Policy Update

This update includes a form people will fill out to request records. It will standardize the process and will make it easier to get the correct records to the person requesting. Glenda Sayger moved to approve the updated Access to Public Records Policy. Rachel Arndt seconded. Motion carried.

Public Forum Policy

There was discussion on how to conduct the public forum. The Board would like to make changes to the wording of the proposed policy. This topic was tabled.

OTHER BUSINESS

ADJOURNMENT

Keith McGrew adjourned the meeting at 6:41 pm.

Respectfully Submitted, Dustee Kelly, Administrative Assistant

Keith McGrew

Linda Wentzel

Glenda Sayger

Raenae Overmyer

Linda Erp

Rachel Arndt

Emily Schouten

Next Regular Board Meeting:

Monday, August 9, 2021 at **6:00 p.m.** via Zoom or in Meeting Room B.