

FULTON COUNTY PUBLIC LIBRARY/BOARD OF TRUSTEES MEETING
January 10, 2022

CALL TO ORDER

FCPL Board Treasurer Linda Wentzel called today's Board Meeting to order at 5:05 p.m. Present at the meeting were Trustees Linda Wentzel, Glenda Sayger, Linda Erp, Raenae Overmyer, and Emily Schouten. Absent: Keith McGrew and Rachel Arndt. FCPL staff members present were Director Andrea Stineback, Business Manager Jo McCollough, Jennie Calvert, Margaret Pendley, Jeff Winterrowd, Quenton Oakes, and Administrative Assistant Dustee Kelly. Library Attorney MacKenzie Breitenstein was also present. 1 patron attended.

APPROVAL OF MINUTES

The December Board Meeting minutes were read and approved after a motion by Emily Schouten, Linda Erp seconded. Motion carried.

APPROVAL OF FINANCES

The finances were presented to the Board for review. Glenda Sayger moved to approve the financials. Emily Schouten seconded. Motion carried.

OLD BUSINESS

NEW BUSINESS

2022 Financial Meeting

Jo presented the Board with the investments for 2021. She also presented the journal entries to show the transfers done within categories for 2021.

Johnson Controls quote for Fulton Branch

A quote from Johnson Controls for \$3,914.38 to install a new alarm box at Fulton was presented to the Board. Glenda Sayger moved to approve the quote from Johnson Controls. Linda Erp seconded. Motion carried.

Laser Cutter policy/Demonstration

Quenton drafted a policy for the Laser Cutter that included the Board's requested acknowledgment form that states the patron has read and agrees to the policy. Emily Schouten moved to approve the Laser Cutter Policy. Glenda Sayger seconded. Motion carried. Quenton will do a demonstration for the Board after the meeting.

Evergreen Indiana Renewal

The annual quote to stay with Evergreen Indiana is \$8,911.56. Glenda Sayger moved to approve the Evergreen Indiana renewal quote. Linda Erp seconded. Motion carried.

Long Range Plan

185 surveys have been completed of the 300 goal. Public focus groups are January 18 and 19, 2022. The plan is to have the completed Long Range Plan ready for the April Board Meeting.

DIRECTOR'S REPORT

Andrea highlighted several items from her December report.

OTHER BUSINESS

Disposal List

Emily Schouten moved to approve the disposal list. Linda Erp seconded. Motion carried.

Insurance

Heather Jeffers from Globe Life met with Andrea and discussed offering Globe Life insurance to the staff. This is supplemental insurance, much like AFLAC, and would be a payroll deduction. Participation is a choice and is not required. The Board did not see any issues with offering Globe Life to staff.

ADJOURNMENT

Linda Wentzel adjourned the meeting at 5:27 pm.

Respectfully Submitted, Dustee Kelly, Administrative Assistant

Keith McGrew

Linda Wentzel

Glenda Sayger

Raenae Overmyer

Linda Erp

Rachel Arndt

Emily Schouten

Next Regular Board Meeting:

Monday, February 14, 2022 at **5:00 p.m.** via Zoom or in Meeting Room B.