

**FULTON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
November 21, 2022**

**CALL TO ORDER**

FCPL Board Vice President Rachel Arndt called today's Board Meeting to order at 5:00 p.m. Present at the meeting were Trustees Emily Schouten, Raenae Overmyer, Rachel Arndt, Linda Wentzel, and Betty Martens. Absent: Keith McGrew and Linda Erp. FCPL staff members present were Director Andrea Stineback, Business Manager Jo McCollough, Tim Roe, Morgan Davis, Amanda Gilbert, Margaret Pendley, Janet Johnson, Deb Whistler, Cheryl McCullough, and Administrative Assistant Dustee Kelly. Attorney Makenzie Breitenstein attended as well.

**APPROVAL OF MINUTES**

The October Board Meeting minutes were read and approved after a motion by Betty Martens. Emily Schouten seconded. Motion carried.

The Budget Adoption Meeting minutes were read and approved after a motion by Emily Schouten. Betty Martens seconded. Motion carried.

**APPROVAL OF FINANCES**

The finances were presented to the Board for review. Linda Wentzel moved to approve the financials. Betty Martens seconded. Motion carried.

**OLD BUSINESS**

**2023 Compensation Plan for hourly staff**

Andrea's recommendation is the 50 cent base increase and using the Maximum Levy Growth Quotient for the yearly experience bonus. Linda Wentzel moved to approve the 50 cent base increase and using the MLGQ or 3% whichever is higher as the yearly experience bonus. Betty Martens seconded. Motion carried.

**Additional Appropriation Resolution**

Tabled until the December Meeting

**NEW BUSINESS**

**Health Insurance**

Smith Sawyer and Smith sent the renewal documents with the options. They had a plan picked out with a \$5,000 deductible. Andrea and Jo found one that was closer to the plan the library currently has but with a deductible of \$2,000. Betty Martens moved to approve the health insurance plan with the \$2,000 deductible and the employee paid vision and dental plans. Emily Schouten seconded. Motion carried.

**Board Training**

Mackenzie did a short training on Board duties.

**Year-End Salary Adjustment**

A 3% salary adjustment is traditionally given. Linda Wentzel moved to approve a 3% year end salary adjustment. Emily Schouten seconded. Motion carried.

**Long Range Plan**

**Rethinking Libraries: Facility Visioning Consulting Services**

Bonds are up in 2026 and we need to start the planning process for when this occurs. Rethinking Libraries provided a quote to provide Facility Visioning for just the Rochester Branch and also a quote for all 3 branches of the Fulton County Public Library. Betty Martens moved to approve the quote for all 3 branches. Linda Wentzel seconded. Motion carried.

**DIRECTOR’S REPORT**

Andrea highlighted several items from her October report.

**OTHER BUSINESS**

**Event**

Tim Roe and Morgan Davis invited the Board to an event they are planning on Dec 12. Tom and Sue Bair donated their Snow Village set to the library. It will be up on display for people to see. Also that day, Santa will be at the library from 4:30-6:30pm.

**Johnson Controls Quote**

This is the alarm system company. Cost increase. Emily Schouten moved to approve the Johnson’s Controls quote of \$5,844.00. Linda Wentzel seconded. Motion carried.

**Snow Removal**

Three quotes were received. The Board had follow up questions for the companies. Tabled until December meeting.

**ADJOURNMENT**

Linda Wentzel adjourned the meeting at 6:12 pm.

Respectfully Submitted, Dustee Kelly, Administrative Assistant

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Keith McGrew

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Linda Wentzel

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Betty Martens

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Raenae Overmyer

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Linda Erp

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Rachel Arndt

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Emily Schouten

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**Next Board Meeting:**

Monday, December 12, 2022 at **5:00 p.m.** in Meeting Room B: Rochester, IN