

**FULTON COUNTY PUBLIC LIBRARY/BOARD OF TRUSTEES MEETING**  
**Monday, January 13<sup>th</sup>, 2025**

**CALL TO ORDER**

FCPL Board President Paul Zartman called today's Board Meeting to order at 5:01 p.m. Present at the meeting were Trustees Paul Zartman, Betty Martens, Phyl Olinger, Lisa Thomas, Raenae Overmyer, Emily Schouten, and Rachel Arndt. Absent: none. FCPL staff members present were Director Andrea Roe, Business Manager Jo McCollough, Administrative Assistant Michelle Conley, Margaret Pendley, Deb Whistler, Janet Johnson, and Amanda Gilbert. Library Attorney MacKenzie Breitenstein, and Architect Matt Mayol were also present.

**APPROVAL OF MINUTES**

The November and December Board Meeting minutes were read and approved after a motion by Schouten, seconded by Olinger. Motion carried.

**APPROVAL OF FINANCES**

The finances were presented to the Board for review. Martens moved to approve the financials. Thomas seconded. Motion carried.

**OLD BUSINESS**

**Election of Officers 2025**

Arndt moved that the officers from 2024 remain the same for 2025 (Paul Zartman: President, Rachel Arndt: Vice President, Betty Martens: Treasurer, Raenae Overmyer: Secretary). Schouten seconded. Motion carried.

**Memorial for Carol**

Martens moved to table the topic. Arndt seconded. Motion carried.

**NEW BUSINESS**

**2025 Financial Meeting**

Jo presented the Board with the investment information for 2024.

**Meeting Dates/Locations**

Olinger moved to continue the meetings at 5:00 p.m. with the June Board Meeting to be held at the Aubbee Branch and the July Board Meeting to be held at the Fulton Branch. Arndt seconded. Motion carried.

**Review Lowest Responsive and Responsible Bid Recommendation as presented by the Architect**

Matt Mayol presented the Board with the bids received for the Renovations & Site Improvements with alternate improvements during the Bid Opening on Wednesday, January 8<sup>th</sup>. All bids were over budget. Hearn Construction, Inc. is the apparent low bidder. A special meeting was scheduled for Monday, January 27<sup>th</sup> at 5:00 PM to revisit this topic.

**Long Range Plan**

Arndt motioned to table the topic until the February meeting. Martens seconded. Motion carried.

**DIRECTOR'S REPORT**

Roe highlighted several items in her December report.

**OTHER****ADJOURNED**

Zartman adjourned the meeting at 6:29 p.m.

Respectfully Submitted, Michelle Conley, Administrative Assistant

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Phyl Olinger

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Paul Zartman

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Betty Martens

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Raenae Overmyer

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Lisa Thomas

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Rachel Arndt

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Emily Schouten

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**Next Regular Board Meeting:**

Monday, February 10<sup>th</sup>, 2025 at **5:00 p.m.** via Zoom or in Meeting Room B.